

(09-08-15 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
TUESDAY, SEPTEMBER 8, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Tuesday, September 8, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Jerome Kelley, County Engineer; Allen Parrish, Emergency Medical Services Director; Randy Andrews, Zoning Director; Dean Bennett, Facilities Maintenance Director; Paul Funderburk, Road Superintendent; Kelly Canady, Community Development Director; Bennie Jackson, Solid Waste Director; Brian Johns, Emergency Management Director; Mark Crawford, Press; Pam Whittle, and Barbara Fischer, V.A. Officer.

CALL TO ORDER: Chairman Chandler called the meeting to order at 9:30 a.m.

PUBLIC COMMENTS:

PAUL STILL—Commented on the following:

- A comprehensive flood mitigation plan for Bradford County
- Urged the Commission to approach DuPont and request a change in the manner in which water is discharged to help alleviate flooding problems in the County and help the lakes in Keystone Heights.
- Asked the Commission to form a planning group to look for long-term solution to flooding and aquifer recharge.

Mr. Carter advised that at the Board's request, Suwannee River Water Management District is going to appear at the next regular scheduled meeting on September 17 to address some of these issues.

Chairman Chandler advised that it appears that both water management districts (St. Johns and Suwannee River) are in agreement more now than they have been in the past. Hopefully, by all entities working together the issues can be resolved.

CONSENT AGENDA:

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 07-16-15**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 08-03-15**
- C. FY2015-2016 NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP (NFEDP) PARTNERSHIP DUES-\$2,769.20 (Increase of \$39.30 from last year)**
- D. REQUEST PERMISSION TO REFER DELINQUENT EMS ACCOUNTS TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS IN THE AMOUNT OF \$28,500.00**
- E. CONSIDER APPROVAL TO CHARGE OFF EMS ACCOUNTS IN THE AMOUNT OF \$181,500.00**
- F. CONSIDER APPROVAL OF JOHN COOPER'S MEMBERSHIP APPOINTMENT TO CAREERSOURCE NORTH CENTRAL FLORIDA**
- G. PROCLAMATION RECOGNIZING THE MONTH OF SEPTEMBER AS CHILDHOOD CANCER AWARENESS MONTH**
- H. NCFRPC (NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL) AGREEMENT FOR LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES--\$23,500.00 (No Increase)]**
- I. NCFRPC (NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL) AGREEMENT FOR ANNUAL MONITORING OF HAZARDOUS WASTE GENERATORS--\$7,882.00 (No Increase)**
- J. STATE AID TO LIBRARIES GRANT AGREEMENT BETWEEN THE STATE OF FLORIDA, DEPARTMENT OF STATE AND BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS FOR AND ON BEHALF OF BRADFORD COUNTY PUBLIC LIBRARY**
- K. SAFE PLACE SITE AGREEMENT BETWEEN THE BRADFORD COUNTY LIBRARY AND THE CDS FAMILY & BEHAVIORAL HEALTH SERVICES**
- L. AMEND TYCO-SIMPLEXGRINNELL SERVICE AGREEMENT TO TEST AND INSPECT SPRINKLER SYSTEM AT THE BRADFORD COUNTY EMERGENCY MEDICAL SERVICES STATION, TO INCLUDE A BACKFLOW SYSTEM. ANNUAL INVESTMENT TO INCLUDE BACKFLOW SYSTEM TEST AND INSPECTION--\$205.00**

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

APPROVE PAYMENT OF BILLS--COMMISSIONER RIDDICK:

Commissioner Riddick moved, seconded by Commissioner Lewis, and carried 5-0, to approve payment of the bills as reviewed. (The Disbursement List is on file in the Finance Department of the Office of the Clerk.)

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PLUM CREEK FOUNDATION PRESENTATION OF APPROVED GRANT APPLICATIONS FOR THE SPEEDVILLE RECREATIONAL PARK (AWARD OF \$1,500.00) AND LINCOLN CITY RECREATIONAL PARK (AWARD OF \$1,500.00)--ROSE FAGLER, Community Relations Florida Manager:

Chairman Chandler recognized Ms. Fagler, who on behalf of Plum Creek Foundation, presented the Commission with [two checks for \\$1,500.00 each for grants](#) awarded for Lincoln City and Speedville Recreational parks. Ms. Fagler advised that Mr. Bill Strassberger with Clay Electric sits on one of their task forces and advocated on the County's behalf.

The Commission expressed appreciation to Plum Creek for their generosity.

CONSIDER APPROVAL OF A TDC FUNDING REQUEST IN THE AMOUNT OF \$1,000.00 FOR THE 2016 LAWTEY FOURTH OF JULY CELEBRATION--Pam Whittle, NFRCC President:

Chairman Chandler recognized Ms. Whittle, who presented the funding request for consideration.

Commissioner Lewis moved to approve the [funding request](#) as presented. Commissioner Thompson seconded the motion.

Incited by inquiry of Chairman Chandler, Mr. Carter advised that the applicant would be required to procure a permit for fireworks.

There being no further discussion, the *motion carried 5-0*.

CONSIDER APPROVAL OF A TDC FUNDING REQUEST IN THE AMOUNT OF \$7,500.00 FOR THE STARKE BIKE FEST--Pam Whittle, NFRCC President:

Chairman Chandler recognized Ms. Whittle, who presented the funding request for consideration.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the [funding request](#) as presented.

Incited by inquiry of Commissioner Lewis, Ms. Whittle provided an update on the build-out of the Conference Center storage building.

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COUNTY ATTORNEY REPORTS--WILL SEXTON:

A. RESOLUTION--CONFIRMING DECLARATION OF LOCAL STATE OF EMERGENCY RESULTING FROM HEAVY RAINFALL AND FLOODING DURING THE MONTH OF AUGUST--Brian Johns, Emergency Management Director

Mr. Sexton presented the resolution for consideration and read the title into the record.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the resolution as presented. (The [Resolution was assigned No. 2015-20.](#))

At the request of Mr. Carter, Mr. Johns provided an update regarding the heavy rains and flooding and the condition of roads and lakes throughout the County. He also reported that he requested, and the County was approved, to receive over 3,000 yards of milling through EM Constellation. The milling will be placed on the impassable roads.

Mr. Carter advised that the County would receive approximately \$87,000 worth of milling at no cost, except to have it hauled.

EMERGENCY ITEM:

CONSIDER APPROVAL OF EMERGENCY PURCHASE--HAULING OF MILLING (3,000 yards) PROVIDED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION BASED UPON DECLARATION OF LOCAL STATE OF EMERGENCY--NOT TO EXCEED \$20,000.00--FROM (A) PRITCHETT TRUCKING; (B) LIBERTY TRUCKING; AND (C) ADDITIONAL VENDOR (as available)--WILL SEXTON:

Mr. Sexton presented the request to consider the approval to expend "Not to Exceed" \$20,000 for the hauling of the milling; and to use three vendors: Pritchett, Liberty and one additional vendor.

Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 5-0, to declare and emergency to consider the item.

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to approve the expenditure for the hauling of milling as presented.

B. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH THE CITY OF STARKE FOR THE LENDING OF EMERGENCY VEHICLES

Mr. Sexton presented the Interlocal Agreement for consideration.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Interlocal Agreement](#) as presented.

Mr. Johns advised that the City has agreed to let the County house their large forklift at our shop for the County's use, as needed.

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C. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH SANTA FE COMMUNITY COLLEGE FOR INSTALLATION AND MAINTENANCE OF RADIO EQUIPMENT AND DATA COMMUNICATION SERVICES

Mr. Sexton presented the Interlocal Agreement for consideration. Chris Thurow has made arrangements for Santa Fe College to incur a significant savings in providing Internet to its students at the Andrews Center and Stump Building by providing space for an antenna on the County's communications tower located at the Road Department.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Interlocal Agreement as presented.

SHERIFF REPORTS--GORDON SMITH: None.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS--BRAD CARTER:

A. BID AWARD FOR N.W. 84th PAVEMENT REPAIR ROAD PROJECT--LOW BIDDER--ART WALKER CONSTRUCTION, INC. AT \$79,749--Jerome Kelley, County Engineer

Mr. Kelley recommended awarding the bid to the low bidder, Art Walker Construction, Inc. at \$79,749

Mr. Carter advised that this project is not eligible for an FDOT grant and would be a County-funded project.

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to award the bid to Art Walker Construction, Inc. at \$79,749.00 as recommended.

B. CONSIDER APPROVAL OF AN AGREEMENT WITH ART WALKER CONSTRUCTION, INC. TO REPAIR PAVEMENT ON N.W. 84th FOR A TOTAL OF \$79,749--Jerome Kelley, County Engineer

Mr. Kelley presented the agreement with Art Walker Construction, Inc. for consideration.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the agreement as presented.

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**C. BID AWARD FOR C.R. 231 RESURFACING ROAD PROJECT--LOW BIDDER--
V.E. WHITEHURST AND SONS, INC. AT \$944,128--Jerome Kelley, County
Engineer**

Mr. Kelley recommended awarding the bid to the low bidder, V.E. Whitehurst and Sons, Inc. at \$944,128.00. This is a state-funded project and is within the FDOT budget.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to [award the bid to V.E. Whitehurst and Sons, Inc., at \\$994,128.00 as recommended.](#)

**D. CONSIDER APPROVAL OF AN AGREEMENT WITH V.E. WHITEHURST
AND SONS, INC. FOR ROAD CONSTRUCTION ON C.R. 231 FOR A TOTAL
OF \$994,128.00--Jerome Kelley, County Engineer**

Mr. Kelley presented the agreement with V.E. Whitehurst and Sons, Inc. for consideration.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to [approve an agreement with V.E. Whitehurst and Sons, Inc., as presented.](#)

**E. REQUEST AUTHORIZATION FOR DRMP (County Engineer) TO
INVESTIGATE, PREPARE AND SUBMIT APPLICATION TO SRWMD FOR
REGIONAL INITIATIVE VALUING ENVIRONMENTAL RESOURCES
(RIVER) COOPERATIVE FUNDING (GRANT) FOR SURVEY, MAINTENANCE
AND/OR IMPROVEMENT ALONG SAMPSON RIVER BETWEEN SAMPSON
LAKE AND C.R. 18 FOR 2015 FUNDING CYCLE (Deadline is October 30, 2015)**

Mr. Carter advised that in the Commissions' last couple of meetings Mr. Webster has encouraged the County to apply for [RIVER \(Regional Initiative Valuing Environmental Resources\)](#) grants through the SRWMD. There is no County match involved in these grants. He asked Mr. Kelley to explain the project targeted for the proposed grant.

Mr. Kelley advised that there are some obvious restrictions/obstructions in the channel between Three-Pipes and CR18. This grant would help identify the obstructions and ultimately remove them. This same survey could be used later on to hydraulically model the water levels and water surface profile, which would be used to establish flood elevations, etc. He will be getting a cost estimate from Mr. Welch for the survey and making the application to SRWMD. The deadline for submittal is October 30, 2015.

Commissioner Lewis moved to authorize Mr. Kelley to prepare and submit a grant application as presented. Commissioner Riddick seconded the motion.

Chairman Chandler recognized Mr. Paul Still, who suggested that if a revision has not been made to the FEMA plan from lake Sampson to Three Pipes, to extend the grant application to include all the way to the mouth of Lake Sampson, which section has a lot of sediment.

Mr. Kelley advised that he would take a look at that. There was some additional discussion regarding base flood elevations.

There being no further discussion the motion carried 5-0.

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- F. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 ON SHIP FILE 2014-16-S TO CHANGE WINDOWS FROM VINYL TO ALUMINUM (No Price Change)-- Kelly Canady, Community Development Director**

Ms. Canady presented the change order for consideration.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Change Order as presented.

- G. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 ON SHIP FILE 2014-13-S TO CHANGE FLOORING MATERIAL FROM CARPET TO VINYL PLANK (No Price Change)**

Ms. Kelly presented the change order for consideration.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Change Order as presented.

- H. PLEASE BE ADVISED THAT THE COUNTY MANAGER'S OFFICE APPROVED THE PURCHASE OF MILLINGS (\$12,500) AND HAULING (\$12,500) ON 08-27-15 TO REPAIR IMPASSABLE ROADS. TOTAL APPROVED--\$25,000**

Mr. Carter advised that on August 27, he approved the purchase of \$12,500. worth milling and \$12,500. for hauling.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to ratify the purchase of the milling and hauling as reported.

- I. REQUEST PERMISSION TO PURCHASE MILLINGS (\$12,500) AND HAULING (\$12,500) TO CONTINUE REPAIRING IMPASSABLE ROADS--TOTAL PURCHASE--\$25,000**

Mr. Carter advised that in order to have an emergency stockpile, he would like approval to purchase an additional \$12,500 in milling and expend \$12,500 for hauling, for use in emergencies only.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the request as presented.

Mr. Carter advised that as long as the Board does not have any objections, Mr. Parrish has recommended the expenditure of approximately \$200.00 for a local motel to house EMS staff this Saturday night, to allow for maintenance in the building. The floor work has been contracted at a cost of approximately \$300. *(There were no objections offered by the Board.)*

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COMMISSIONERS' COMMENTS:

Each Commissioner expressed appreciation to Plum Creek for the grants awarded for the purchase of playground equipment.

Commissioner Thompson commented on the following:

- He will be bringing a Road Memorial Dedication to the Commission for consideration at the next meeting for 57th Place in honor of Dean Cassels.

Commissioner Lewis commented on the following:

- Greatly appreciates anything that can be done to get milling on the roads that are impassable by emergency response vehicles.
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CHAIRMAN COMMENTS--ROSS CHANDLER:

- Made a recommendation to implement some type of voicemail system at the Road Department for after hour's calls, especially during a local state of emergency.
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ADJOURN: *Commissioner Lewis moved, seconded by Commissioner Sellars.* There being no further business, the meeting adjourned at 10:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____.